

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

September 5, 2017

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Carbaugh called the meeting to order at one minute past seven o'clock (7:01) p.m.

Mr. Carbaugh asked the members to pause for a moment of silence.

Mr. Carbaugh asked the members to stand for the pledge of allegiance.

Roll Call: Present: David Graham, Todd Carson, Ronald Lytle, Dwight Proper, Mark Marterella, Hal Carbaugh

Absent: Troy Johnston, Karen Woods, Joe Womer, Randy Seitz

Also Present: Mr. Mario Fontanazza, Mr. William Vonada

Mr. Carbaugh stated the Joint Committee members had received copies of the Minutes of the August 7, 2017 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Lytle, moved to approve the Minutes of the August 7, 2017 meeting as submitted.

Roll Call: Ayes: David Graham, Todd Carson, Ronald Lytle, Dwight Proper, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 9/5/17 was submitted for information.

Mr. Proper, seconded by Mr. Carson, moved to accept the Treasurer and Secretary's Report as of 9/5/17 as submitted. Motion unanimously carried.

The motion was unanimously approved.

A list of bills in the amount of \$373,155.81 was presented for approval.

Mr. Lytle, seconded by Mr. Graham, moved to approve the list of bills as presented.

Mr. Adams mentioned that the Tech Center would be purchasing a passenger van that was budgeted for along with a Bobcat that will be paid for with Perkins funding. These items will most likely be presented at the next meeting.

Roll Call: Ayes: David Graham, Todd Carson, Ronald Lytle, Dwight Proper, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee minutes. He also discussed the Calendar of Events for the month of July and the Monthly Enrollment Report as of 9/5/17 were submitted.

Mr. Carbaugh requested approval of the action items.

Mr. Lytle, seconded by Mr. Carson, moved to approve the actions items 8. a) i. - xiii. as follows:

- i. Recommend approval of the Adult Evening School Schedule for the 2017-2018 school year.
- ii. Approve Occupational Advisory Committee members for 2017-2018.
- iii. Approve entering the NOREBT dental consortium.
- iv. Approve Mark Baughman, Sarah Campbell and Jena Seidle to attend the Intergrated Learning Conference November 8 – 10, 2017 at a cost not to exceed \$1,800.00. Funding – Local
- v. Approve maintenance contract with Rennick Brothers for the 2017 – 2019 school years for \$8,652 and \$8,912 annually.
- vi. Approve Leslie Davis as full-time Practical Nursing position on Step 1, Column B of the collective bargaining schedule \$48,624.00.
- vii. Approve Connie Kellogg to full-time 202 day secretary from 123 days. The annual salary will be \$18,804.00 from \$11,450.00.
- viii. Rescind approval of Wendi Ziegler as part-time instructor for the Marketing program for the 2017-2018 school year due to inability to obtain emergency certification.
- ix. Approve Tessa Miller as part-time 92 day Marketing instructor on step 1, column B of the collective bargaining schedule for the 2017 – 2018 school year.
- x. Approve Darren Smart as part-time maintenance helper for no more than 28 hours a week at minimum wage.
- xi. Approve Sarah Campbell and Tammy Botts to attend the ACAPA annual conference in Hershey on November 1 – 3, 2017 at a cost not to exceed \$1,600.00 – Funding local.
- xii. Approve Robert Moore to attend the Coop annual conference in State College on October 10 - 11, 2017 at a cost not to exceed \$800.00 – Funding local.
- xiii. Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 13 – 14, 2017 at a cost not to exceed \$900.00 – Funding Practical Nursing.

Roll Call: Ayes: David Graham, Todd Carson, Ronald Lytle, Dwight Proper, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the August 2017.

Mr. Carbaugh asked if there was any old business.

None was noted.

Under new business, Mr. Carbaugh asked the members to accept the resignation from Debra Bablak PN instructor at the Warren facility effective 9/1/2017 and to approve the substitute bus driver for Forest Area Schools as presented.

Mr. Lytle, seconded by Mr. Carson, moved to accept the resignation from Debra Bablak PN instructor at the Warren facility effective 9/1/2017 and to approve the substitute bus driver for Forest Area Schools as presented.

Roll Call: Ayes: David Graham, Todd Carson, Ronald Lytle, Dwight Proper, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Upon motion by Mr. Proper, seconded by Mr. Carson, the meeting adjourned at seven twenty-three (7:23) p.m.

Recorded by

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee